



**KWA Building Permits and Inspections Pty. Ltd.**  
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**APPOINTMENT OF RELEVANT BUILDING SURVEYOR**

This appointment is for the provision of professional building surveying services whereby the following;

**Owner (print name):** .....

**Address :** .....

**Contact :** Phone : ..... Mob : ..... Fax : .....

**Email:**.....

**Description of Building Work :** .....

**Project address:** .....

appoints *KWA BUILDING PERMITS AND INSPECTIONS PTY LTD* of *SUITE 1, 356 MAIN STREET, MORNINGTON 3931* to act as the Relevant Building Surveyor (Designated Building Surveyor: Kenneth Weir. **Assessing Building Surveyor:** to be advised at first assessment) pursuant to the provisions of the Building Act 1993, Building Regulations 2018 and shall pay the fees as nominated have read and agree to the following conditions of appointment.

**CONDITIONS OF APPOINTMENT**

1. There has been no prior appointment of another building surveyor for the works described.
2. There are no outstanding Building Notices or Building Orders on the property described.
3. I acknowledge that any enforcement actions (such as issuance of Building Notices and/or Orders) taken regarding my current application may incur additional costs.
4. This application will be considered active for a period of 6 months. If additional requested information has not been addressed within this time, the application is deemed to have lapsed. A fee will apply for re-instatement of the application (except where Town Planning Permits are being sought).
5. I acknowledge fees are payable on Building Surveying Services (assessing documentation for Building Regulation compliance) even if described building project does not proceed.

Signed .....

Date .....